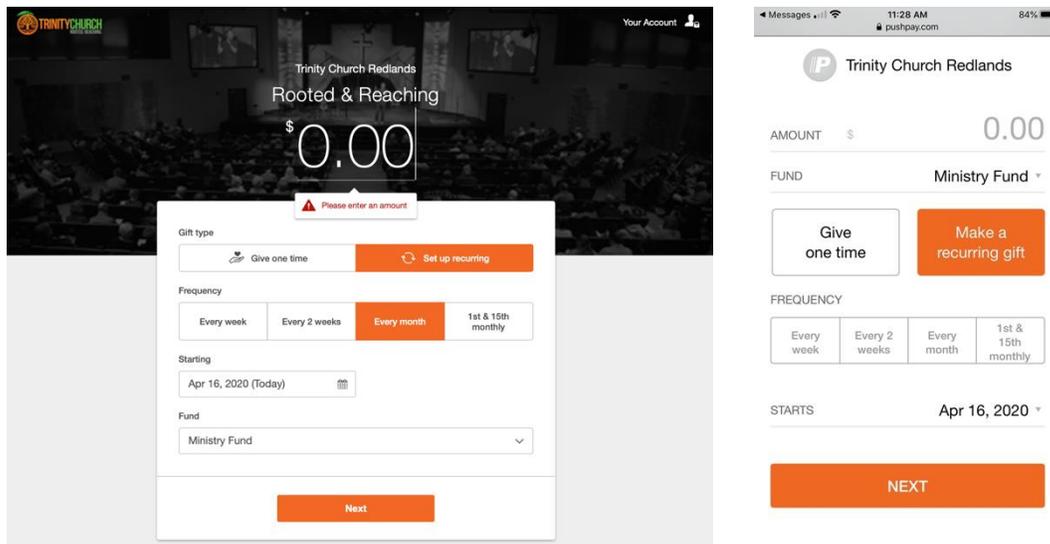# Switching recurring giving from EasyTithe to Pushpay

If you have any questions or need help in this process, email Scott Clayton at
sclayton@trinityonline.org

Part One: Setting up a new recurring gift using Pushpay

1. Visit https://pushpay.com/pay/trinityredlandsonline/recurring and set up
    your automatic gift using Pushpay. If you're on your smart phone, text the
    number 77977 with the message "TRINITYREDLANDS" and click the link. It
    should look like one of these two screens:

2. The recurring gift option should already be selected and you can simply set
    up your automatic gift. After you set up your recurring gift, you will be
    prompted to complete the setup of your new account!

Part Two: Cancel scheduled gifts in EasyTithe

1. To cancel your existing EasyTithe recurring donation, click here or go to
    app.easytithe.com/app/giving/trinityredlands on your web or mobile
    browser.
2. On this page, click "SIGN IN"

3. Next you will see the option to log in using your mobile number or an email with password. If you need the method that isn't showing up, click "SWITCH SIGN IN METHOD" at the bottom. If you forgot your password, click "Forgot Password?" to reset your password.

4. Once you're logged in, click "SCHEDULED" to see your recurring donation information.

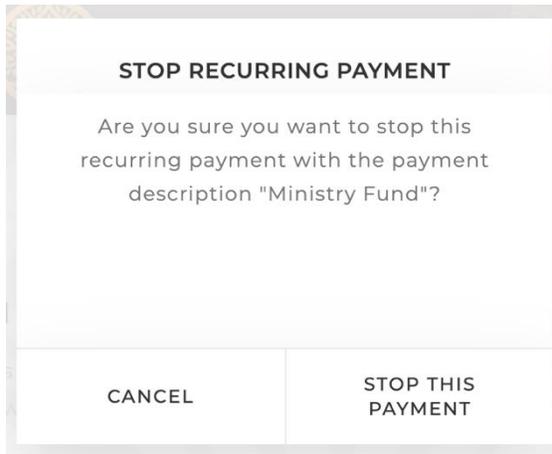5. To cancel your schedule giving, click the trash can with the "x" in the lower right corner.

6. Finally, click "STOP THIS PAYMENT" to confirm cancellation. That's it!

If you'd like us to cancel your EasyTithe recurring giving for you, just send an email to sclayton@trinityonline.org. But don't forget to set up your new one with Pushpay first!